



Off Site Employee Logo wear Order Form

Instructions- Logo wear can now be ordered by email or phone. By email please send the following information to pwebb@rhc.net. By phone please leave a message at 815-935-7871 with the following information. You may choose payroll deduction OR credit card. Once processed your item(s) will be sent through inter-mail service. If your item does not fit, send it back with instructions as to a change of size or a refund. Items can be returned or exchanged within 30 days with the receipt that was sent with the merchandise. When possible, include an alternate color as log wear sells quickly.

First Name: _____ Last Name: _____

Phone #: _____ Department/Location: _____

Zip Code _____ Email: _____

Date _____

<u>Quantity</u>	<u>Item Description</u>	<u>Color</u>	<u>Size</u>	<u>Price</u>	<u>Items that can be substituted</u>
_____	<u>What Family Feels Like T-shirt</u>	<u>Grey</u>	_____	<u>24.99</u>	<u>no alternate available</u>
_____	<u>Crewneck Sweatshirt</u>	_____	_____	<u>35.00</u>	_____
_____	<u>Riverside T-shirt</u>	_____	_____	<u>19.99</u>	_____
_____	<u>Sport-Tek Jacket</u>	_____	_____	<u>84.00</u>	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Tax will be added and shown on your final receipt.

CHOOSE ONE

A. PAYROLL DEDUCTION-

Employee Number: _____

B. CREDIT CARD-

CardNumber _____

Expiration Date _____ 3 digit code _____